




Teleport Quick Reference







 The **Dial** button displays the Telephone Book. The desired remote station can be called by selecting the name appearing on the list by mouse or keyboard. The videoconference is started by clicking the **Dial** button.

 An ongoing videoconference can be terminated by clicking the **Dial** button - now depicting an arrow pointed downwards.


 The **Recorder** button (optional) starts the Record and Play mode. This enables audio and video sequences to be saved onto the hard drive and replayed at anytime.


 The **File Transfer** button starts the SCOTTY File Transfer function - designed to achieve the highest possible data rate.


   The **Share** button starts the T.120 data application package, the H.239 Dual video (optional) or activates the Snap & Send feature.


 With **Snapshot** a still of the video can be copied into the clipboard.


Three individual presets defined in **View | Audio & Video Controls** can be selected by the following buttons. When the mouse cursor is positioned in the button, a "Tool Tip" appears, displaying the defined name for this preset.


 By clicking **Preset A** the first video and audio setting is selected. This preset typically activates the preset for the live camera.

 By clicking **Preset B** the second video and audio preset is activated. This setting is usually used for the external video or document camera.

 By clicking **Preset C**, the third video and audio setting is selected. This preset is typically configured for an additional video input.

 **Volume Down** decreases the volume.

 **Volume Up** increases the volume.

 **Mute** interrupts the transmission of the audio signal. When activated, this feature makes the local conversation private. The transmitted audio is resumed by pressing **Mute** again.